



Dykeman Golfer's Handbook 2020

Dykeman Park Municipal Golf Course

www.dykemanpark.com

101 Eberts Road

Logansport IN 46947

Clubhouse: 574.753.0222

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Dykeman Park Municipal Golf Course

Course History

Named for the late judge, D.D. Dykeman, this golf course was established when he donated the property to the city upon his death. When the course was established in 1926, Dykeman Park Municipal Golf Course was built with a nine-hole layout. Then, in 1956, an additional nine holes were constructed to make the present day eighteen-hole course. Since then, several improvements have been made to the course, but not to the overall layout or to the wonderful character & quality which golfers have come to expect.

Course Description

At present, Dykeman Park plays to a par 70, at 6185 yards using the longest tees. When using the shortest tees, it plays to a par 73 measuring 5347 yards. Dykeman Park's two sets of nine holes vary in terrain. The front is a relatively flat par 34 and the original back nine consists of rolling hills and plays to a par of 36. All eighteen holes are lined with beautiful, mature trees and include a number of challenging dog-legs. Men, women, and juniors may play either using a golf car or by walking.

Outings

Dykeman Park Municipal Golf Course hosts a number of tournaments annually, including the Logansport City Championship (since 1928), the Cass County Championship (since 1949), and the Two-Man Invitational (since 1965). The golf course is a great venue for corporate outings like the Annual Mayor's Golf Tournament and the George W. Poor Memorial Golf Tournament sponsored by the Memorial Hospital Foundation. In addition, golfers may join the Men's Association or the Ladies' League which both play regularly.

Dykeman's Calendar

The Dykeman Park Municipal Golf Course is available for play to the public year-round, weather permitting. Traditionally, the clubhouse opens for the season on March 1st, and closes for the season on the day before Thanksgiving. The regular hours will adjust throughout the season with the change in times for sunrise and sunset. The clubhouse will open during the winter as weather permits and the number of golfers justifies the resources required. The Golf Course Manager should be contacted for more specific information.

Funding

One hundred percent (100%) of all revenue generated at the Dykeman Park Municipal Golf Course shall be deposited into the Non-Reverting Golf Operating Fund. This includes, but is not limited to receipts from concession and pro shop sales, greens fees, season ticket sales, golf cart registration, trail passes, storage fees, cart rental fees, driving range fees, and sales of gift certificates.

The Non-Reverting Golf Operating Fund shall be used for the purpose of supporting and maintaining the Dykeman Park Municipal Golf Course pursuant to Indiana Code 36-10-3-22. The expenditures from this fund shall be annually authorized, by resolution/ordinance, by the Common Council of the City of Logansport and disbursed on claims submitted by the Parks Administrator and signed by the Parks Board President and Secretary.

Procedures for all revenues & expenditures from the Non-Reverting Golf Operating Fund shall conform to all existing state and local statutes and be in accordance with all current rules, policies, and regulations as established by Clerk-Treasurer and the Common Council. Expenditures from said fund shall be made upon resolution of the Parks Board.

Policies and procedures for the collection of revenue at the Dykeman Park Municipal Golf Course shall be established within the Dykeman Golfer's Handbook as authorized in a resolution of the Logansport Parks & Recreation Board. Fees shall be established by the Common Council of the City of Logansport.

Annual Review of Expenses & Revenue

The City of Logansport has the responsibility to plan for the adequate funding of services desired by the public. This includes providing and maintaining of public facilities, the managing of municipal finances, and the careful accounting of public funds. The City strives to ensure that it is capable of adequately funding and providing local government services needed by the community.

The Common Council of the City of Logansport expects the Dykeman Park Municipal Golf Course to meet or exceed all Course expenses through revenues generated at the Course by its users, and that no municipal funds are to be expended to offset operational deficits generated at the Course, **not including infrastructure, special capital or insurance**. It should be understood that all revenue generated at the Course shall remain in the Non-Reverting Golf Operating Fund.

Annually, on or before the 15th day of November, the Parks Administrator shall conduct a preliminary review of the expenses and revenues for the current year, including the balance of the Non-Reverting Golf Operating Fund. In the event the Parks Administrator forecasts, that Course revenues plus the balance of the Non-Reverting Golf Operating Fund will be reduced below \$75,000 for the current year (January 1 thru December 31) the Parks Administrator shall immediately notify the Logansport Parks and Recreation Board and the Common Council's Parks & Finance Committees of the operational deficit of the Course.

Upon notification from the Parks Administrator that the Course is experiencing, or projected to experience an operational deficit prior to, or at current year's end, the Logansport Parks and Recreation Board with the Parks Administrator and Golf Course Manager shall meet to discuss and formulate a list of solutions or portions thereof to be implemented. These solutions include but are not limited to:

- An increase of existing Course user fees.
- An introduction of additional or new Course user fees.
- An immediate reduction of Course operational expenses.
- An immediate Course employee layoffs, transfers, and/or reduction in hours.
- An immediate freeze of all Course expenditures and purchasing.

By November 30th, the Logansport Parks and Recreation Board shall submit to Council, a list of deficit elimination solutions.

Should the Logansport Parks & Recreation Board and the members of the City Council fail to arrive at a consensus on the action to be taken, existing Course user fees currently in place at the Course shall automatically increase sufficiently (as determined by the Clerk-Treasurer) to eliminate the Course deficit, and prevent future Course deficits.

Season Ticket Discounts

That season ticket discounts given will be based on the regular season ticket.

Discounts are as follows:

- Regular 2nd Adult will receive a discount of \$50;
- Senior will receive a discount of \$80;
- Senior 2nd Adult will receive a discount of \$100;
- City of Logansport Employee will receive a discount of \$80;
- Junior will receive a discount of \$240;
- Students will receive a discount of \$300;
- Half-season tickets will be sold for the full season rate discounted at half + \$10.

Daily Discounts

When the Course Management offers a discount on greens fee & cart rental, these combined promotional packages shall be available as follows:

May 1st through Labor Day: Daily after 1 p.m.;

The day after Labor Day through April 30th, all day, everyday.

Refunds

The Board shall consider fee refunds for extenuating circumstances, except for the Individual Trail Pass, which will not be refunded. A written request to the Board must be presented. The Administrator is authorized to honor the refund request, which will be pro-rated monthly. No refunds will be issued after July 1st of each year. The Clerk-Treasurer's Office must be notified immediately for such a refund, which will be made within 10 business days of written notification.

Free Use of the Course

The Dykeman Park Municipal Golf Course may be used free of charge under the following circumstances:

- The annual charitable event of the Special Olympics of Cass County;
- Practices and IHSA sanctioned events for the coaches/players of the Logansport Community School Corporation;
- Quality assurance play by the Golf Course Manager and the Parks Administrator;
- Annually, 25 promotional rounds of golf with a cart as authorized by the Golf Course Manager or the Parks Administrator.

The free use shall be coordinated with the Golf Course Manager prior to the actual use of the Course. Free use does not include any of the Course Management's fees, including but not limited to food, all beverages, merchandise and carts. Those being granted free use of the course shall abide by all existing course and departmental rules and regulations. The Parks Department requires a listing of all participants, including their name, address, and telephone number. This list shall be retained by the Department. Participants shall be responsible for all state and/or federal taxes or fees, which may occur as a result of the free use.

Golf Rates (Effective March 1, 2020)

Daily Green Fees:	Current	Proposed	Changes +/-	Discounted Rate
Season Ticket Holder	\$ 1.00	\$ 1.00	N/A	
Regular 18 holes	\$ 16.00	\$ 17.00	\$ 1.00	\$ 14.00
Regular 9 holes	\$ 9.00	\$ 10.00	\$ 1.00	\$ 8.00
Senior Rate	\$ 13.00	\$ 14.00	\$ 1.00	\$ 12.00
Junior (12-26) Rate	\$ 7.00	\$ 8.00	\$ 1.00	
Tournaments/Charitable Events	\$ 12.00	\$ 13.00	\$ 1.00	\$ 13.00
Snowbird Rate(round + cart) Nov.15 through Mar.15	\$ 19.00	discontinue	N/A	N/A
Season Passes				
	Current	Proposed	Change +/-	Discount Rate
Full Season Regular	\$ 400.00	\$ 400.00	N/A	
Full Season Second Adult	\$ 360.00	\$ 360.00	N/A	
Full Season Senior	\$ 320.00	\$ 320.00	N/A	
Full Season Second Senior	\$ 300.00	\$ 300.00	N/A	
Full Season City of Logansport Employee	\$ 300.00	\$ 320.00	-\$20.00	
Full Season Junior(18-26yrs,not in school)	\$ 160.00	\$ 160.00	N/A	
Half Season Regular	\$ 210.00	\$ 210.00	N/A	
Half Season Second Adult	\$ 190.00	\$ 190.00	N/A	
Half Season Senior	\$ 170.00	\$ 170.00	N/A	
Half Season Second Senior	\$ 160.00	\$ 160.00	N/A	
Half Season Junior(18-26yrs,not in school)	\$ 90.00	\$ 90.00	N/A	
Full Season Student(12-22, in school)	\$ 100.00	\$ 100.00	NA	
Cart Rentals				
	Current	Proposed	Changes +/-	Discounted Rate
18 hole round (includes sales tax)	\$ 13.00	\$ 14.00	\$ 1.00	\$ 11.00
1-9 hole round (includes sales tax)	\$ 7.50	\$ 8.00	\$ 0.50	\$ 7.00
Full season regular any day	\$ 650.00	\$ 650.00	N/A	
Full season regular 2nd adult	\$ 350.00	\$ 350.00	N/A	
Full Season limited (M-F, no holiday)	\$ 500.00	\$ 500.00	N/A	
Full Season limited-2nd adult	\$ 300.00	\$ 300.00	N/A	
18 hole round Private Cart Rider	\$ 5.00	\$ 7.00	\$ 2.00	
9 hole round Private Cart Rider	\$ 3.00	\$ 4.00	\$ 1.00	
Pull cart	\$ 2.00	\$ 2.00	N/A	

Driving Range	Current	Proposed	Changes +/-	
Full Season	\$ 110.00	\$ 120.00	\$ 10.00	
Small Bucket	\$ 4.00	\$ 4.00	N/A	
Large Bucket	\$ 6.00	\$ 7.00	1.00	

Annual Private Cart Fees

Those golfers that desire the use of private carts will be required to pay the following fees as appropriate:

Annual Private Cart Fees	Current	Proposed	Changes +/-	
Annual Private Cart Registration	\$ 50.00	\$ 50.00	N/A	
Individual Trail Pass	\$ 250.00	\$ 250.00	N/A	
2nd Adult Individual Trail Pass	\$ 150.00	\$ 150.00	N/A	
Annual Storage Stall Rental Fee	\$ 200.00	\$ 200.00	N/A	
18 hole round Private Cart Rider	\$ 5.00	\$ 7.00	\$ 2.00	
9 hole round Private Cart Rider	\$ 3.00	\$ 4.00	\$ 1.00	
Late fee	\$ 25.00	\$ 25.00	N/A	



Private Carts

Annual Private Cart Registration

Any golfer utilizing a private cart must register that cart annually regardless of its storage location (on or off the course). All owners of private carts shall be assessed a \$50 fee to register the cart.

The Annual Private Cart Registration Fee may be paid at the Course or at the Clerk-Treasurer's Office.

Upon registration, private cart owners will receive a sticker to be placed on their cart to indicate the registration of their cart. The Golf Course Manager shall determine the best location for the sticker to be placed on the cart.

Storage and Use of Private Carts

A pass system has been established that shall verify each golfer using a private cart has contributed equitably towards the maintenance and upkeep of the Course. This pass system is necessary for the following reasons:

- Confusion regarding private cart ownership & storage will be eliminated.
- Fees are based partly on individual golfers and partly on cart ownership (Registration and Storage Fees).
- Families are encouraged to play together (a youth will ride free of charge).
- Course users receive a fair and equitable opportunity to use the facility.
- ~~The bureaucracy and confusion of the current system is reduced.~~
- The burden on the tax paying citizens of Logansport is eliminated.

Any player using a private cart shall be required to purchase an Individual Trail Pass (ITP). Individuals & riders playing golf in a private cart that does not possess an ITP will be required to purchase an ITP, pay the Course's cart rider fee or rent a cart from the Course. Immediate family members who are a youth and individuals not playing golf, may ride with a private cart user free of charge.

The Individual Trail Pass shall be purchased annually for \$250 per private cart user and \$150 per 2nd adult private cart user. The 2nd adult must reside in the same household. The Individual Trail Pass is non-refundable, non-transferable, and non-assignable. This rate will be reviewed annually for potential adjustment.

The annual cart storage stall rental fee in one of the three cart barns owned by the Logansport Parks & Recreation Department will be \$200. These fees for a storage stall will be received by the Clerk-Treasurer's office for deposit into the Golf Non-Reverting Fund.

Individuals who have a private golf cart stored in one of the Storage Barns are required to purchase an Individual Trail Pass, a Private Cart Annual Registration, and pay the Annual Cart Storage Fee. These items must be paid prior to March 1st of each year. A late fee of \$25 will be assessed for those who have not paid in a timely fashion. Annually, on March 7th, private cart owners who have private carts stored at the Course that have not paid the required fees will forfeit their private cart storage at the Course. The vacancy shall then be assigned to the first person on the cart barn waiting list.

The Clerk-Treasurer's office shall designate a single person as the owner and responsible party of the private golf cart. Annually, the designated owner of a private golf cart stall shall enter into an agreement with the Department/Golf Course. The designated private golf cart owner shall provide their legal name, address, telephone number, golf cart serial number and a copy of the golf cart's paid property tax receipt for the current year.

The Annual Cart Storage Fee may be paid at the Course or the Clerk-Treasurer's Office. Upon receipt of payment, the Department shall provide the owner with an Annual Permit. The number on the storage fee sticker will coincide with the stall number. The storage fee sticker must be posted on each cart and the yearly license receipt shall be visibly displayed in the stall behind each cart. The City License will include the owner's name, address and phone number and must be signed by owner.

The Course Management and the Administrator shall enforce all rules and regulations stated herein. Each golfer utilizing a private cart must show their Individual Trail Pass (ITP) to the Course Management or representative upon registration and prior to play. Private golf carts must be registered at the Course clubhouse prior to each round of golf played at the Course.

Miscellaneous

Only golf related equipment shall be stored in the cart barns. Each private golf cart stall occupant is responsible for the cleanliness of the cart stall.

It is the cart barn occupant's responsibility to keep doors shut and locked at all times since the cart barn contents are not insured by the City of Logansport. The City of Logansport is not responsible for theft or vandalism to barn contents. Cart owners should evaluate their own need to insure their personal property.

Failure to comply with the above policy and procedures set forth by the Logansport Parks & Recreation Board and the Logansport Common Council will result in forfeiture of the golfer's rights to use their private golf cart on the Course, forfeiture of golf cart space and loss of all fees paid.

Dykeman Park Municipal Golf Course Rules

Rules and Etiquette of the Course

1. All golfers or spectators must wear appropriate apparel at all times while on the golf course, including regular length shirt and shorts or pants. Shirts are required.
2. Softspikes only - No hard spikes, football/baseball cleats, or boots.
3. Smoking is prohibited inside golf course structures, including clubhouse and cart storage barns.
4. All players must register before playing.
5. All golfers must tee off from the first tee unless otherwise instructed by Management.
6. Groups with one or more open holes in front must let faster groups play through.
7. Golfers must follow normal golf etiquette.
8. Please repair ball marks and divots.
9. No more than four golfers per group, unless cleared with clubhouse.
10. All domestic animals are prohibited on the golf course

Use of Golf Carts on Course

1. The Golf Course Manager is exclusively authorized to provide rental carts to the public at Dykeman Park Municipal Golf Course.
2. Provisions shall be made by the Golf Course Manager to those designated physically handicap golfers for the use of golf carts.
3. Golf carts may enter fairways at 90-degree angle only. Daily cart routes must be observed.
4. Keep carts on paths around greens and tees.
5. When the "Cart Path Only" sign is posted at the entrance, you must stay on the path for the complete round.

6. Private carts observed by the Management to be mechanically defective or unsafe, shall be removed from the Course until such time as the defect has been corrected to the Golf Course Manager's satisfaction.
7. Any private cart operator, observed by the Management to be operating a private cart on the Course in an unsafe manner, shall be expelled from the Course by the Golf Course Manager until such time as the private cart operator corrects the unsafe operation of the private cart.
8. Management shall have the express authority to close the Course and/or stop play, when, in the opinion of the Golf Course Manager, weather conditions and/or other uncontrollable events occur, or threaten to occur, which endanger the safety or well-being of the patrons using the Course.
9. Failure to comply with current golf course rules set forth by the Logansport Park & Recreation Board will result in the forfeiture of the golfer's rights to use their cart on the golf course, forfeiture of golf cart space and loss of all fees paid for golf cart storage and trail use.

Beer & Wine at the Course & in the Clubhouse

1. It is unlawful for anyone to bring their own alcohol on to the premises. Dykeman staff shall confiscate any alcohol not purchased from the golf course. Violators will be asked to leave the golf course with no refund.
2. Alcoholic beverages shall ONLY be served by authorized personnel directly to the purchaser's table in the clubhouse or using prepared coolers through the delivery door near the check-in counter. Under no circumstances shall an alcoholic beverage be served over the snack bar or the check-in counter.
3. Absolutely no private coolers shall be permitted on course. Dykeman coolers shall be available to patrons with the deposit of either a refundable cash amount or their driver's license.
4. In order to maintain a safe and pleasant atmosphere for all members, guests and staff, the Logansport Parks Board has established, and shall enforce, the following alcohol service policy:
 - a. Persons thought to be less than 40 years of age shall be asked to produce reliable proof of age.
 - b. Minors (those under 21 years of age) need to know that, in accordance with Indiana Code 7.1-5-7-7, it is illegal to knowingly:
 - i. Possess alcohol
 - ii. Consume alcohol

- iii. Transport alcohol on a public highway when not accompanied by at least one of his/her parents or guardians.
- c. Should someone appear to be intoxicated, it is our "duty of care" to ensure that:
 - i. The Golf Course Manager or Parks Administrator is informed immediately to take charge of the situation.
 - ii. No more alcohol is served to that individual and his access to alcohol through others is prevented.
 - iii. The Golf Course Manager or Parks Administrator shall enlist a friend or spouse who is not intoxicated to take the person home. If no one is available, a taxi shall be called to transport the individual at their expense.
 - iv. If an individual should resist the efforts taken for their protection, the police shall be called.
- d. Alcohol will be available during the following specific times:
 - i. Monday – Saturday: 7:00AM to 3:00AM
 - ii. Sunday: 7:00 AM to 12:30AM.



DEFINITIONS:

- **Administrator:** Logansport Parks and Recreation Department Administrator
- **Annual Permit:** A formal document issued by the City of Logansport Clerk-Treasurer to private cart owners utilizing space in the storage facilities at Dykeman Park Municipal Golf Course.
- **Board:** Logansport Parks and Recreation Board, consisting of members appointed by the Mayor of Logansport and a member appointed by the School Board of the Logansport Community School Corporation
- **Cart Barn Rental:** Those fees imposed for annual use of golf cart storage space and electric recharge in one of the three cart storage barns owned by the Logansport Parks & Recreation Department.
- **Charitable Events:** Those events benefiting or sponsored by a 501c3 not-for-profit corporation (Management must have proof of 501c3 status);
- **Clerk-Treasurer:** City of Logansport Clerk-Treasurer
- **Clubhouse Manager:** A person hired by the Golf Course Manager to oversee the daily operations of the clubhouse, including the collection of greens fees & cart rentals, as well as operating the snack bar, tournaments, and the driving range.
- **Common Council:** Common Council of the City of Logansport
- **Course:** Dykeman Park Municipal Golf Course
- **Daily Ticket Purchase:** The greens fee imposed for any person playing a round of golf at Dykeman Park Municipal Golf Course;
- **Department:** Logansport Parks and Recreation Department
- **Employee:** A person that receives a regular paycheck from the City of Logansport
- **Golf Course Manager:** A person hired by the Logansport Parks & Recreation Department to oversee the daily operations of the golf course and the clubhouse.
- **Golf Professional:** Resident PGA Golf Professional with Logansport Parks & Recreation Department
- **Half-season:** January 1 through July 4 and/or July 1 through December 31.
- **Immediate Family Member:** A relation by blood or marriage residing in the same household.
- **Individual Trail Pass (ITP):** a purchased pass, which entitles the purchaser to utilize a private cart at Dykeman Park Municipal Golf Course for the entire season.
- **Junior Season Ticket Holder:** A person ages 12-26 that has purchased a season ticket at a discount of for Dykeman Park Municipal Golf Course;
- **Junior:** a person 12-26 years of age at the time of ticket purchase;
- **Private Cart Owner:** The owner of record for a golf cart not owned by the Course Management or the Logansport Parks & Recreation Department.
- **Private Cart Registration Fee:** A fee assessed to owners of private carts to help maintain the cart barns.
- **Private Cart Rider:** Any individual playing golf that rides in a cart owned by a private cart owner.

- **Regular Season Ticket Holder:** A person ages 27-61 that has purchased a season pass for Dykeman Park Municipal Golf Course;
- **Regular Second Adult Season Ticket Holder:** A person ages 27-61, who resides in the same household as the first season ticket holder, and purchases a discounted season ticket at the same time the first season ticket is purchased;
- **Season Ticket:** A purchase made by a person to give them golfing privileges from the Dykeman Park Municipal Golf Course, January 1st through December 31st;
- **Senior:** a person aged 62 or older at the time of the ticket purchase;
- **Senior Season Ticket Holder:** A person ages 62 or older that has purchased a season pass at a discount for Dykeman Park Municipal Golf Course;
- **Senior Second Adult Season Ticket Holder:** A person ages 62 or older, which resides in the same household as the first season ticket holder, and purchases a discounted season ticket at the same time the first season ticket is purchased.
- **Season Ticket Surcharge:** A fee imposed on season ticket holders, which is collected for each round of golf played at Dykeman Park Municipal Golf Course;
- **Snowbird Rate:** The rate charged for a round of golf and the use of a golf cart when the weather is satisfactory from November 15th through March 15th. This rate is available at the discretion of the Golf Course Manager.
- **Student:** A person, ages 12-22 who attends school, i.e., Middle School, High School, or College/University
- **Tournament/Outing:** A competitive event held for 40 or more persons;
- **Youth:** A person 12 years of age and under and is accompanied by an adult;

